

Sunshine Catering

Delicious Caribbean Food & Entertainment

Terms and Conditions

General

1. Accepting these Terms and Conditions

Before placing your order, please read carefully these Terms and Conditions and other policies we may notify you of. Acceptance of service, verbal or otherwise includes the following terms and conditions of contract. These shall be deemed legally binding between both parties and should be noted and adhered to all times. Sunshine Catering reserves the right to cancel any contract for failure to adhere to the enclosed.

You should print or download copies for your future reference. Together they constitute the entire agreement between us. You accept and agree to be bound by these Terms and Conditions and the other terms and conditions referred to above when:

In the case of telephone orders, you confirm to a member of our Customer Services team that you agree to be bound by them.

Nothing in these Terms and Conditions impinges on your statutory rights either as a consumer or otherwise.

Privacy and Communications

When you place orders, we collect certain personal and transactional information (e.g. name, address, email address, credit/debit card details). For your information we will not pass on any personal details to a third party without your permission in writing and at no time will any sensitive information (credit or debit cards) be made available to other parties. To fulfil our obligations to you under these Terms and Conditions we communicate with you by e-mail whereby you agree to receive communications from us electronically in this way and that electronic communications will satisfy any legal requirement for communications be in writing.

Tasting

Tastings can be provided for weddings once you have made your booking with Sunshine Catering. This provides the opportunity for you to agree the food and / or adjust the flavours to suit your personal needs. There is normally a refundable charge(subject to booking) associated with this which is subject to change without notice.

Provisional Booking

Sunshine Catering shall hold a provisional booking for a maximum of 7 days after the initial enquiry pending receipt of a booking deposit. There after the company reserves the right to cancel the provisional booking and offer the date to another client.

Deposits

Sunshine Catering requires the client to pay a deposit on confirmation of a booking. The deposit payments are calculated as 20% of the total contract costs.

Payments

Payments may be made to Sunshine Catering by Cash, Cheque or Credit / Debit Card payments. Credit card payment will be subject to a 2% transaction charge. There is no charge for debit card payments. Any outstanding payments must be made 28 days prior to the actual date of your event or in full if sooner by card payment.

Payments not received by the due dates against any reminders may result in the all payments to date forfeited and the contract cancelled of which Sunshine Catering will not be responsible. All payments are inclusive of VAT unless otherwise stated.

Cancellations by Sunshine Catering

Sunshine Catering may cancel its contract with the Client if it is being hindered by performing its obligations under contract due to Force Majeure or any activity that hinders our obligation under contract.

In the event of such Sunshine Catering will refund all monies paid by the Client without charge. Sunshine Catering will not be responsible for any costs incurred by the Client

Cancellations by the Client

Should the Client wishes to cancel the contract all monies paid to date will be forfeited.

Services of External Contractors

Sunshine Catering accepts no responsibility for breach of contract by either agents or associated artiste's contracted to providing additional services or the provision of insurance documents or relevant documentation for having external contractors on site provided or recommended by us. In the unlikely event of an artiste(s) not able

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to provide services in full, all monies paid for such services to Sunshine Catering will be refunded if a suitable replacement is not found in time. Please note this does not include instances where performers are late due to unforeseen matters such as traffic congestions, force de nature and / or accidents.

Client liability

Sunshine Catering reserves the right to charge the organiser, company or individual for any damages to equipment provided or supplied by us on the day and / or night caused by unreasonable behaviour.

Hire Equipment

Sunshine Catering can source and supply any additional equipment required for your event outside of the standard catering equipment required. All catering hire equipment becomes the responsibility of the client once it is delivered to the venue until it is collected, checked and confirmed okay. There will be a standard breakage deposit of £55.00 payable at the time of the booking for the damage or loss of any equipment which will be deducted from the above and the balance returned. This does not include electrical and / or musical equipment or props where the client will be personally using these items.

Personal food additions

We regret that food items provided by clients will not allowed to be placed with existing food items provided by Sunshine Catering due to the safe handling of food in accordance with the Chartered Institute of Environment Health (C.I.E.H). All catering will be exclusively provided by us. Once we have removed all our products and equipment, clients may provide their own service as required. Clients may however provide an evening buffet for weddings. Sunshine Catering is however happy to work with existing caterers providing a copy of their insurance is forwarded to us prior and a disclaimer signed by the external company and the client releasing Sunshine Catering of any liability.

Alteration to Numbers

Any alteration to numbers should be forwarded to us as soon as possible. Please note amendments to final numbers must be confirmed 28 days prior to the date of a wedding and 14 days for any other event.

As we operate a sliding scale pricing structure, if your final numbers fall below the original and quoted price, this will be subjected to an amended quotation to reflect these changes.

Uniformed Professional, Bar, Waiting staff:

Our staffs are professional and service trained. Our staff are charged @ £10.00 per hour for a minimum of 5 hours during the week and £12.00 on weekends with the exception of Flared bar staff.

Professional Chefs:

Our chefs are fully trained and professional skilful and experienced.

Chef are charged @ £13.95 per hour for a minimum of 5 hours and £15.00 for weekend functions..

Kitchen Porters:

Porters are charged @ £10.00 per hour for a minimum of 5 hours.

I, the undersigned hereby agree to adhere to these terms and conditions and agree that the terms as enclosed are applicable with or without signature to this document.

PRINT NAME.....

SIGN.....

DATE.....